

BAINBRIDGE ISLAND FIRE DEPARTMENT BOARD OF COMMISSIONERS

Meeting Minutes August 22, 2024

Chair Scott Isenman called the Board of Commissioners meeting to order at 4:30 PM. Present were Commissioners Bruce Alward, Tim Carey, Andrea Chymiy (4:45 PM) and Fritz von Ibsch; Fire Chief Jared Moravec; Deputy Chief Jeremy Mendola; and Finance Manager Ed Kaufman.

AGENDA ADDITIONS & DELETIONS

None

PUBLIC COMMENT

None

FIRE CHIEF'S REPORT

- **Wildfire Season Update:** Chief Moravec reported on wildfire activity during the summer involving BIFD personnel. BN Jason Livdahl was deployed to the Pioneer Fire near Lake Chelan for two weeks. BN Josh Foley, FF/EMT Max Hale and Volunteer FF/EMT Robin Schofield were deployed to the Black Canyon and Retreat fires near Naches, WA. All personnel and equipment returned safely upon completion of their deployment. Due to lower temperatures and recent rainfall, the fire danger level on Bainbridge Island has been lowered to "Moderate". COBI City Council has asked Chief Moravec to provide an update on the 2024 wildfire season at a future Council meeting. Chief Moravec also informed the Board of an upcoming prescribed burn at Bloedel Reserve.
- **L&I FIIRE Grant Award:** Chief Moravec informed the Board that BIFD has been awarded a \$9,000 grant as part of the L&I Firefighter Injury and Illness Reduction (FIIRE) Program. The funds will be used to purchase PFAS-free hoods for each member.
- **Branding/Style Guide Update:** Chief Moravec briefed the Board on the first iteration of the Style Guide produced by Hoffman Design. Specific comments on the guide are to be directed to the Chief prior to the next Board meeting.
- **Badge Pinning Ceremony:** Chief Moravec reminded the Board of the upcoming pinning ceremony for newly promoted Paramedics Ben McCarty and Annika Thornburg and for FF/EMT Max Hale, who has recently completed probation. The ceremony will be on August 26 at 4:00 PM at Station 21.
- **Human Resources Recommendations Update:** Chief Moravec provided an update to the Board on implementation of the human resources recommendation presented at the July 11 meeting. Additional updates will be provided during the 2025 Budget discussions.
- **Mid-Year Update:** Chief Moravec provided a 2024 mid-year update on key Department metrics. The data includes a projected increase in calls and transports over 2023 of approximately 10% if current trends continue. Mid-year financials indicate a need for

a budget adjustment prior to the end of 2024, due in large part to staffing issues. The Chief also provided a status update of the 2024 Work Plan items.

GOOD OF THE ORDER

Commissioner Alward raised concerns regarding the calling of "911" from mobile devices on Bainbridge and the protocol necessary to direct the call to Kitsap 911 for proper dispatch.

Commissioner Alward also mentioned that another fire department in our general area is in need of equipment and other resources and asked if BIFD could assist in fulfilling those needs with any surplus equipment we may have.

CONSENT AGENDA

(Voucher numbers 36083 through 36163 totaling \$471,823.42, electronic payments for 7/17/24 through 7/31/24 totaling \$883,713.45, July payroll totaling \$933,675.73, 2024 Mid-Year Financials, Meeting Minutes 7/11/24). Commissioner Alward moved to approve the Consent Agenda as presented. Commissioner Isenman seconded the motion, and the motion passed unanimously.

BUSINESS AGENDA

1. COBI Fire Safety Services Agreement Renewal

Chief Moravec requested approval of the COBI Fire Safety Services Agreement renewal. There are no changes to the scope of the agreement. Fees for service for 2025 will be \$210,000. The renewal extends the contract three years, until 12/31/2027. Commissioner Carey moved to approve the renewal of the COBI Fire Safety Services Agreement as presented. Commissioner von Ibsch seconded the motion, and the motion passed unanimously.

EXECUTIVE SESSION

At 5:50 PM, Commissioner Isenman called for an Executive Session to last for 10 minutes. The Executive Session was called for collective bargaining purposes per RCW 42.30.140(4)(b).

ADJOURNMENT

The meeting was adjourned at 6:00 PM.

Submitted by:



Jared Moravec, Board Secretary

Approved

September 12, 2024